LWI BOARD MEETING

Sept 17, 2017 3:00pm 7218 Marla Drive, Indpls

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Meeting called by: Board Type of meeting: Board Meeting

Facilitator: Katie Caplinger Note taker: Patty Strother

Timekeeper: Heather Worl

Attendees: Lynne Cowan, Katie Caplinger, Aaron Lanteigne, Patty Strother, Heather Worl, Rob Worl

Please read: Minutes from 8/20/17 meeting and be ready to correct and approve

AGENDA ITEMS

**Topic: Presenter: Time allotted: Time taken:**

\*Opening Prayer Patty Strother 3 minutes 3:15-3:16

\*Announcement: Patty Strother ----- 3:16-3:18

Per Lambswear Team page post on Facebook, dated 9/17/17, Heidi Taylor and Steve Taylor have stepped down from the board of Lambswear; stepped down from volunteering at Lambswear, but will help transition team for an unspecified time.

Per Lambswear email dated 9/.. /17 Angie Wilkins has stepped down from the board of Lambswear, effectlive immediately but would like to continue to serve as a volunteer.

\*Approval of board minutes Patty Strother 4 minutes 3:19 - 3:23

Addendum to minutes noted by Lynne Cowan to clarify financials for the 1918 and 1918 fiscal year. Minutes will be corrected by Patty.

\*Hurricane Relief Katie Caplinger 10 min 3:23-3:33

LWI will pursue using our website as a link to relief efforts of Hurricane Harvey and Irma. Suggestions were for Rob to use his connection with Midwest Food Bank as a possible link.

\*Review Proposed Restructuring Katie Caplinger 20 min 3:34

\*Executive Board positions/roles Aaron Lanteigne 20 min 3:54

Executive Board to consist of 4 people: Board Chair/CoChair/Secretary/Finance. Board Chair cannot chair a committee but can serve on committees. All others on Executive Board can chair committees. Executive Board assigns Committee Chair positions, based on advise or volunteering of members. Terms of service for Executive Board members are to be addressed at a later time but may be staggered to avoid multiple members going off term at the same time.

Committee Chairs submit advise and requests of Exec Board to which Exec Board decides/votes. Committee Chairs only vote on electing Executive Board members.. Committee chairs build their committees, with Executive Board oversight and approval, especially as it involves money handling or building access.

Reference Board Sources notes from CeCe Gerdenich for directions on roles.

\*Committees/Roles Rob Worl 20 min 4:-4:28

Marketing , Finance, IT, Fundraising, Operations Committees were agreed upon, knowing that the committees will overlap.

Procedure Order is to define new structure; change bylaws to reflect new structure; vote for Executive Board members.

At 4:29 Aaron moved to implement restructuring of Lambswear Inc board. Heather 2nd. Unamimously passed 6 of 6.

Lynne stepped away at 4:31 and returned at 4:33pm.

At 4:34, Aaron moved to change Lambswear Inc bylaws to reflect new Executive Board structure as listed above. Heather 2nd. Unanimously passed 6 of 6 votes.

Aaron nominated Lynne Cowan as Treasurer of the Executive Board. Lynne accepted nomination.

Motional carried with unanimous approval of 5 of 5 votes. Lynne abstained from vote.

Patty nominated Aaron Lanteigne as Chair of the Executive Board. Aaron accepted nomination.

Motional carried with unanimous approval of 5 of 5 votes. Aaron abstained from vote.

Katie nominated Rob Worl as Co Chair of the Executive Board. Rob accepted nomination.

Motional carried with unanimous approval of 5 of 5 votes Rob abstained from vote.

Aaron nominated Patty as Secretary of the Executive Board. Patty accepted nomination.

Motional carried with unanimous approval of 5 of 5 votes. Patty abstained from vote.

At 4:50, it was decided that new Executive Board will meet with Heidi and Steve Taylor to get all information and transfer all data /passwords/accesses that they have regarding Lambswear operations.

Rob motioned to strike term “President” and “CoPresident” from LWI bylaws. Aaron 2nd

Motion carried with unanimous approval of 6 of 6 votes. Patty will addendum Bylaws and present to Exec Board.

“Founder” and “Co Founder” will still be recognized as it is stated on all documentation.

Discussed setting up an open house, using social media, to get new workers, volunteers and potential committee members on Lambswear team.

\*Kids Closet Connection sale Patty 10 minutes 5:02-5:05

800 items tagged and ready to hang for Oct 26-28 sale at Incrediplex. Total value $2000.00. Want to post to website for volunteer group to teardown so board doesn’t have to. Patty & Larry Caplinger will head teardown.

Possibly will use Warehouse E for after season Sales on our own to further increase sale effort. Lynne reports that it is not a tax issue to do this.

\*Next Meeting

**Sunday October 15th, 3:00pm at 7218 Marla Drive, Indpls, 46256**

Agenda items include:

\*Committee roles

\*Please contact Exec Board with your choice of areas you would like to serve in before meeting.

\* Please supply in advance: Short but concise description of each position/role in Lambswear to guide Committee discussion.

\*Election of chair positions?

Submitted by

Patty Strother, LWI Executive Board Secretary

9/21/17